




New Website Member Activation Process

Step 1. Email Activation

You will receive an email about your new IAWM account with an activation link, as shown below in the example screenshot.

Account details for [redacted] at IAWM (approved) Inbox x

 [redacted] @iawm.org
to me

[redacted]

Your account on the new IAWM site has been activated.

You may now log in, set your password and update your IAWM profile by clicking this link or copying and pasting it into your browser:


<http://www.iawm.org/?q=user/reset/138/1506099804/3t1Pfnc9dEPLnD4aJsTIFAE2-sTFvE93obwhNDaUArg>

This link can only be used once to log in and will lead you to a page where you can set your password.

After setting your password, please click on the IAWM Profile tab to update your membership information and upload your profile photo.
You will be able to log in at <http://www.iawm.org/?q=user> in the future using:

username: [redacted]
password: Your password

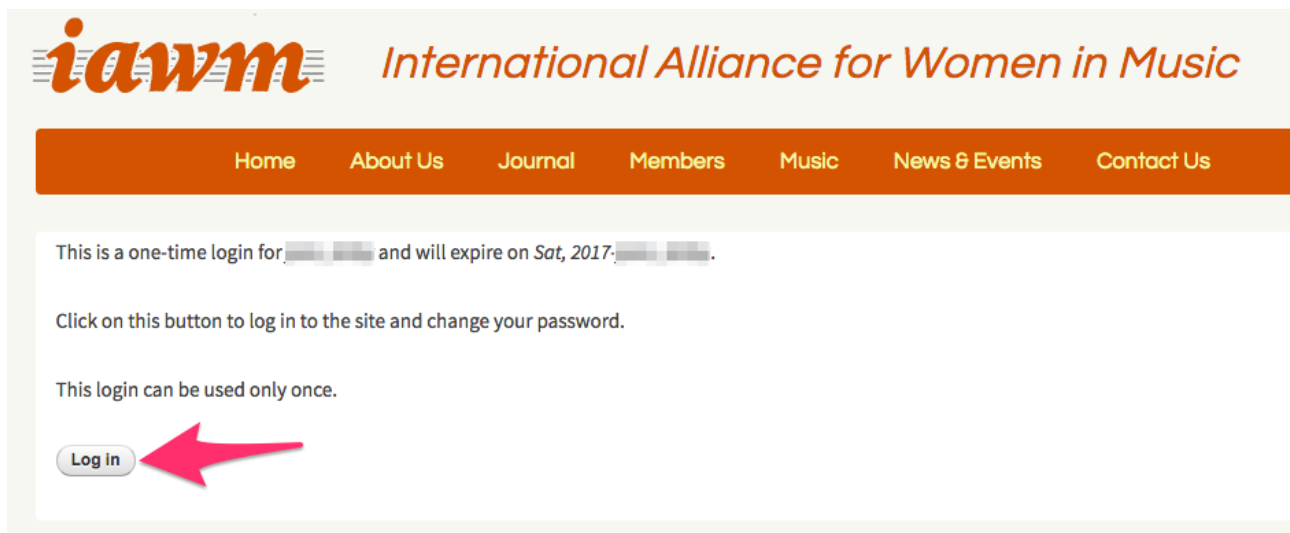
-- IAWM team



Click the link in the email to open your account on the new IAWM website where you can confirm your password and account details.

Step 2. One Time Login

When you click the account email link, you will be brought to the one time login page.



Click the login button on the page, as shown above in the example screenshot.

Step 3. Password & Tags


[View](#) [Edit](#)

[IAWM Member Profile](#) | [Account](#) | [Name and Address](#)


E-mail address *

A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new pa notifications by e-mail.

Password Password strength: _____



Confirm password



To change the current user password, enter the new password in both fields.

▼ [Locale settings](#)


Time zone

Select the desired local time and time zone. Dates and times throughout this site will be displayed using this time zone.

Tags

Composer

Theorist

Performer 

Musicologist

Conductor

Librarian

Teacher

Please tick all relevant options above. These are displayed on members page of the website under your name.


Enter a new password in boxes 1 & 2 as shown above.
Tick the relevant tags as shown in 3 above and click the Save button.

Step 4. IAWM Member Profile

[IAWM Member Profile](#) | [Account](#) | [Name and Address](#)

Current password

Enter your current password to change the *E-mail address* or *Password*. [Request new password](#).



Click on the IAWM Member Profile link as shown above.

Step 5. Contact Details & Profile Image

IAWM Member Profile | Account | Name and Address

IAWM Member Profile

Salutation *

First Name *

Last Name *

Email *

Street Address (Primary) *

Supplemental Address

City *

Country *

State

Postal Code

Website

Institutional Affiliation

Profile Image No file selected.

(Images must not be larger than 2MB. Uploaded images will be cropped to 345px x 390px)

Fill in the form as shown in 1 above. To change your profile image or upload a new one, click the browse button (2) to select a profile image from your computer. (Note: The image should be less than 2MB in size and in portrait orientation. Only members with profile images can be displayed on the IAWM homepage). Finally click the save button (3) to finishing updating your IAWM member profile.

Step 6. Member Login

After following the above 5 steps, you can now login to your IAWM member profile at any time by visiting www.iawm.org and clicking the login button at the bottom of the page.

